



HWAP Program Year 2023 Training and Certification Requirements

Retrofit Installer Series

| <u>Courses</u> | <u>Contact Hours</u> | <u>Days Presented</u> | <u>Pre-requisites</u> | <u>Required Texts</u> | <u>Recertification Requirement</u> |
|---|----------------------|-----------------------|-----------------------|-----------------------|------------------------------------|
| Lead Renovation, Repair & Paint Initial | 8 | 1 | None | None | Refresher 5 years |
| Blower Door Use | 8 | 1 | None | None | None |
| Basic Weatherization Tactics | 24 | 3 | Blower Door Use | None | None |
| OSHA 10 | 10 | 2 | None | None | None |
| Recertification Requirements: | | | | | |
| Lead RRP – Refresher | 4 | ½ | Lead RRP – Initial | None | 5 years |



HWAP Program Year 2023 Training and Certification Requirements

Crew Leader Series

| <u>Course</u> | <u>Contact Hours</u> | <u>Days Presented</u> | <u>Pre-requisites</u> | <u>Required Texts</u> | <u>Recertification Requirement</u> |
|---|----------------------|-----------------------|---|-----------------------|------------------------------------|
| Lead Renovation, Repair & Paint Initial | 8 | 1 | None | None | Refresher 5 years |
| Blower Door Use | 8 | 1 | None | None | None |
| Basic Weatherization Tactics | 24 | 3 | Blower Door Use | None | None |
| OSHA 10 | 10 | 2 | None | None | None |
| Crew Leader Operations | 8 | 1 | Blower Door Use Basic Weatherization Tactics OSHA 10 Lead Renovation, Repair & Paint Initial | None | Refresher 5 years |
| Recertification Requirements: | | | | | |
| Lead RRP – Refresher | 4 | ½ | Lead RRP – Initial | None | 5 years |
| Crew Leader – Refresher | 4 | ½ | Crew Leader Operations | None | 5 years |



HWAP Program Year 2023 Training and Certification Requirements

Energy Auditor Series

| <u>Course</u> | <u>Contact Hours</u> | <u>Days Presented</u> | <u>Pre-requisites</u> | <u>Required Texts</u> | <u>Re/certification Requirement</u> |
|---|----------------------|-----------------------|--|-----------------------|-------------------------------------|
| Lead Renovation, Repair & Paint Initial | 8 | 1 | None | None | Refresher 5 years |
| Basic Math | 1 | On-line | None | None | None |
| Introduction to Inspection | 8 | 1 | Basic Math | None | None |
| Blower Door Use | 8 | 1 | None | None | None |
| Basic Weatherization Tactics | 24 | 3 | Blower Door Use | None | None |
| Consumer Energy Education (online) | 8 | 1 | None | None | None |
| Heating Unit Inspection | 40 | 5 | Introduction to Inspection | None | None |
| Initial Inspection* | 32 | 4 | Introduction to Inspection Blower Door Use Heating Unit Inspection Basic Weatherization Tactics | | In-field follow-up within 60 days* |
| National Energy Audit Tool/ Mobile Home Energy Audit | 16 | 2 | Initial Inspection | None | None |
| OSHA 10 | 10 | 2 | None | None | None |
| Energy Auditor Inspector Certification | | | Written Exam and Field Exam are required for certification. | | |



HWAP Program Year 2023 Training and Certification Requirements

*Certificate is held until student completes in-field follow up with OWTC within 60-day period.

Recommend /Optional Courses

| | | | | | |
|--------------------------|----|---|------|------|------|
| EA Prep Course (field) | 8 | 1 | None | None | None |
| EA Prep Course (written) | 24 | 3 | None | None | None |

Recertification Requirements:

| | | | | | |
|--------------------------|----|---|--------------------|-----------------|---------|
| Inspector Refresher | 24 | 3 | Inspector Series | None | 3 years |
| Lead RRP – Refresher | 4 | ½ | Lead RRP – Initial | None | 5 years |
| Energy Auditor Inspector | - | - | EA Certification | BPI Scheme Book | 3 years |



HWAP Program Year 2023 Training and Certification Requirements

Quality Control Inspector Credential

| <u>Course</u> | <u>Contact Hours</u> | <u>Days Presented</u> | <u>Pre-requisites</u> | <u>Required Texts</u> | <u>Re/certification Requirement</u> |
|---|----------------------|-----------------------|---|--|-------------------------------------|
| Current Energy Auditor Certification | | | | | |
| BPI Quality Control Inspector Certification | | | | Written Exam required for certification. | |
| Recertification Requirements: | | | | | |
| Inspector Refresher | 24 | 3 | Inspector Series | None | 3 years |
| Lead RRP – Refresher | 4 | ½ | Lead RRP – Initial | None | 5 years |
| BPI Quality Control Inspector | - | - | Current EA Certification 6 hrs. approved CEU's | None | 3 years |



HWAP Program Year 2023 Training and Certification Requirements

Heat Technician Series

Agency personnel repairing or replacing heating systems

| <u>Course</u> | <u>Contact Hours</u> | <u>Days Presented</u> | <u>Pre-requisites</u> | <u>Required Texts</u> | <u>Re/certification Requirement</u> |
|---|----------------------|-----------------------|--|-----------------------|--|
| Heating Unit Inspection | 40 | 5 | Intro to Inspection | None | None |
| Heat Technician [^] | 40 | 5 | Heating Unit Inspection | None | In-field follow-up 60 days [^] |
| Heat Pump/Air Conditioner | 32 | 4 | Heating Unit Inspection Heat Technician | None | None |
| Lead Renovation, Repair & Paint Initial | 8 | 1 | None | None | Refresher 5 years |
| OSHA 10 | 10 | 2 | None | None | None |
| Recertification Requirements: | | | | | |
| Heat Technician Refresher | 24 | 3 | Heat Technician | None | 5 years |
| Lead RRP- Refresher | 4 | ½ | Lead RRP – Initial | None | 5 years |

[^] Students are required to complete all courses in the Heat Technician Series AND in-field follow up within 60 days to receive certificate.



HWAP Program Year 2023 Training and Certification Requirements

Heat Technician Series

Contractor personnel repairing or replacing heating systems
available Courses upon request

| <u>Course</u> | <u>Contact Hours</u> | <u>Days Presented</u> | <u>Pre-requisites</u> | <u>Required Texts</u> | <u>Re/certification Requirement</u> |
|---|----------------------|-----------------------|--|-----------------------|-------------------------------------|
| Combustion for Contractors | 8 | 1 | None | None | None |
| OSHA 10 | 10 | 2 | None | None | None |
| Heat Pump/Air Conditioner | 32 | 4 | Heating Unit Inspection Heat Technician | None | None |
| Lead Renovation, Repair & Paint Initial | 8 | 1 | None | None | Refresher 5 years |
| Lead RRP – Refresher | 4 | ½ | Lead RRP – Initial | None | 5 years |